



COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF PLANNING AND BUILDING
STAFF REPORT

Tentative Notice of Action

Promoting the wise use of land
Helping build great communities

MEETING DATE May 6, 2005 EFFECTIVE DATE May 20, 2005	CONTACT/PHONE Stephanie Fuhs (805) 781-5721	APPLICANT Allen Sherfield	FILE NO. DRC 2004-00151
SUBJECT Hearing to consider a request by Allen Sherfield for a Minor Use Permit to allow modification of the limitation on the size of a secondary dwelling from 800 square feet to allow an 1,190 square foot secondary dwelling with attached 935 square foot attached garage. The proposed project is within the Residential Rural land use category and is located at 695 Meadow Oak Lane, approximately 1,200 feet west of Halcyon Road, approximately four miles south of the City of Arroyo Grande. The site is in the South County (Rural) planning area.			
RECOMMENDED ACTION Approve Minor Use Permit DRC 2004-00151 based on the findings listed in Exhibit A and the conditions listed in Exhibit B			
ENVIRONMENTAL DETERMINATION A Class Three Categorical Exemption was issued on March 29, 2005 (ED 04-438).			
LAND USE CATEGORY Residential Rural	COMBINING DESIGNATION None	ASSESSOR PARCEL NUMBER 075,351,042	SUPERVISOR DISTRICT(S) 4
PLANNING AREA STANDARDS: None applicable <i>Does the project meet applicable Planning Area Standards:</i> Not applicable			
LAND USE ORDINANCE STANDARDS: 22.10.090 – Height Measurement, 22.10.140 – Setbacks, 22.30.470 – Residential- Secondary Dwellings <i>Does the project conform to the Land Use Ordinance Standards:</i> Yes - see discussion			
FINAL ACTION This tentative decision will become final action on the project, effective on the 15 th day following the administrative hearing, or on May 20, 2005, if no hearing was requested unless this decision is changed as a result of information obtained at the hearing or is appealed.			
EXISTING USES: Single family residence			
SURROUNDING LAND USE CATEGORIES AND USES: <i>North:</i> Residential Rural/Residences <i>East:</i> Residential Rural/Residences <i>South:</i> Residential Rural/Residences <i>West:</i> Residential Rural/Residences			
OTHER AGENCY / ADVISORY GROUP INVOLVEMENT: The project was referred to: Nipomo Community Advisory Council, Public Works, CDF, City of Arroyo Grande			
TOPOGRAPHY: Gently to moderately sloping		VEGETATION: Grasses, forbs, ornamental landscaping	
PROPOSED SERVICES: Water supply: On-site well Sewage Disposal: Individual septic system Fire Protection: CDF		ACCEPTANCE DATE: February 28, 2005	
ADDITIONAL INFORMATION MAY BE OBTAINED BY CONTACTING THE DEPARTMENT OF PLANNING & BUILDING AT: COUNTY GOVERNMENT CENTER ♦ SAN LUIS OBISPO ♦ CALIFORNIA 93408 ♦ (805) 781-5600 ♦ FAX: (805) 781-1242			

DISCUSSION

LAND USE ORDINANCE STANDARDS:

22.10.090 - Height Measurements: Maximum Height for a residence is 35 feet. As proposed and conditioned, the project meets this standard.

22.10.140 - Setbacks: Setbacks for the project site are 25 feet in the front and 30 feet on the sides and rear of the property. As proposed, the project meets this standard.

22.30.470 - Secondary Dwellings: This section of the Land Use Ordinance states that on sites of less than five acres (net), the maximum square footage of the secondary dwelling is 800 square feet and that the secondary unit be located within 50 feet of the primary residence. This section also allows the Review Authority to approve exceptions to design standards to allow a secondary dwelling larger than 800 square feet (see discussion below).

STAFF COMMENTS:

Neighborhood Compatibility: The area is zoned Residential Rural and consists of primarily five acre parcels. There are several lots in the immediate vicinity with single family residences and secondary units. There is a wide variety of newer, large homes and older, farm house styles within 1/4 mile of the property.

Size Waiver Request: The proposed secondary dwelling is located directly behind the main residence on the property on a level portion of the project site. Increasing the square footage from 800 to 1,190 square feet will not significantly increase the amount of site disturbance and will not involve any vegetation removal. Further, drainage and sedimentation and erosion control impacts will not be increased significantly with the additional 400 square feet.

POLICY ISSUES:

Staff has historically viewed secondary dwellings as a means to provide lower-income housing for family members or as rental units. When considering size waiver requests, staff conducts a site visit to evaluate any obvious environmental concerns with regard to vegetation removal and drainage. For this particular project, no significant vegetation exists on the property. With regard to drainage, Public Works reviewed the project and did not indicate any significant concerns.

COMMUNITY ADVISORY COUNCIL COMMENTS: No comments received.

AGENCY REVIEW:

Public Works – No concerns

CDF – See attached fire safety plan

City of Arroyo Grande – No comment

LEGAL LOT STATUS:

The one lot was legally created by a recorded map at a time when that was a legal method of creating lots.

Staff report prepared by Stephanie Fuhs
and reviewed by Kami Griffin, Supervising Planner

**EXHIBIT A - FINDINGS
DRC 2004-00151 (SHERFIELD)**

CEQA Exemption

- A. The project qualifies for a Categorical Exemption (Class Three) pursuant to CEQA Guidelines Section 15303 because the project involves the construction of limited, small new facilities in an area that doesn't contain significant fish or wildlife habitats or sensitive vegetation.

Minor Use Permit

- B. The proposed project or use is consistent with the San Luis Obispo County General Plan because the use is an allowed use and as conditioned is consistent with all of the General Plan policies.
- C. As conditioned, the proposed project or use satisfies all applicable provisions of Title 22 of the County Code.
- D. The establishment and subsequent operation or conduct of the use will not, because of the circumstances and conditions applied in the particular case, be detrimental to the health, safety or welfare of the general public or persons residing or working in the neighborhood of the use, or be detrimental or injurious to property or improvements in the vicinity of the use because the secondary dwelling does not generate activity that presents a potential threat to the surrounding property and buildings. This project is subject to Ordinance and Building Code requirements designed to address health, safety and welfare concerns.
- E. The proposed project or use will not be inconsistent with the character of the immediate neighborhood or contrary to its orderly development because the secondary dwelling is similar to, and will not conflict with, the surrounding lands and uses.
- F. The proposed project or use will not generate a volume of traffic beyond the safe capacity of all roads providing access to the project, either existing or to be improved with the project because the project is located on Meadow Oak Drive, a local road constructed to a level able to handle any additional traffic associated with the project.

Secondary Dwelling Adjustments

- G. Modification of the maximum floor area for secondary dwellings from 800 square feet to allow a secondary dwelling of 1,190 square feet is justified because there are specific conditions of the site that make the standard unnecessary. These conditions consist of level topography where the unit will be located, lack of significant vegetation and location of the secondary dwelling behind the existing residence.

**EXHIBIT B - CONDITIONS OF APPROVAL
DRC 2004-00151 (SHERFIELD)**

Approved Development

1. This approval authorizes
 - a. modification of the maximum floor area for a secondary dwelling from 800 square feet to 1,190 square feet with a 935 square foot attached garage.
 - b. maximum height is 35 feet from average natural grade.

Conditions required to be completed at the time of application for construction permits

Site Development

2. **At the time of application for construction permits** plans submitted shall show all development consistent with the approved site plan, floor plan and architectural elevations.
3. **At the time of application for construction permits**, the applicant shall provide details on any proposed exterior lighting, if applicable. The details shall include the height, location, and intensity of all exterior lighting. All lighting fixtures shall be shielded so that neither the lamp or the related reflector interior surface is visible from adjacent properties. Light hoods shall be dark colored.

Fire Safety

4. **At the time of application for construction permits**, all plans submitted to the Department of Planning and Building shall meet the fire and life safety requirements of the California Fire Code. Requirements shall include, but not be limited to those outlined in the Fire Safety Plan, prepared by the CDF/County Fire Department for this proposed project and dated March 10, 2005.

Services

5. **At the time of application for construction permits**, the applicant shall submit evidence that there is adequate water to serve the proposal, on the site.
6. **At the time of application for construction permits**, the applicant shall submit evidence that a septic system, adequate to serve the proposal, can be installed on the site.

Conditions to be completed prior to issuance of a construction permit

Fees

7. **Prior to issuance of a construction permit**, the applicant shall pay all applicable school and public facilities fees.

Owner Occupancy Requirement

8. **Prior to issuance of a construction permit**, the applicant for the second unit shall record a notice against the property notifying any subsequent purchaser that failure to meet this requirement will subject the second unit to abatement by the county pursuant to Chapter 22.74 of this title. No secondary dwelling shall be allowed on the site unless an owner of the site agrees to occupy one unit on the site as his or her primary residence.

Conditions to be completed prior to occupancy or final building inspection /establishment of the use

9. **Prior to occupancy or final inspection**, which ever occurs first, the applicant shall obtain final inspection and approval from CDF of all required fire/life safety measures.
10. **Prior to occupancy of any structure associated with this approval**, the applicant shall contact the Department of Planning and Building to have the site inspected for compliance with the conditions of this approval.

On-going conditions of approval (valid for the life of the project)

11. This land use permit is valid for a period of 24 months from its effective date unless time extensions are granted pursuant to Land Use Ordinance Section 22.64.070 or the land use permit is considered vested. This land use permit is considered to be vested once a construction permit has been issued and substantial site work has been completed. Substantial site work is defined by Land Use Ordinance Section 22.64.080 as site work progressed beyond grading and completion of structural foundations; and construction is occurring above grade.
12. All conditions of this approval shall be strictly adhered to, within the time frames specified, and in an on-going manner for the life of the project. Failure to comply with these conditions of approval may result in an immediate enforcement action by the Department of Planning and Building. If it is determined that violation(s) of these conditions of approval have occurred, or are occurring, this approval may be revoked pursuant to Section 22.74.160 of the Land Use Ordinance.

GENERAL APPLICATION FORM

San Luis Obispo County Department of Planning and Building

File No

~~2004-00157~~

APPLICATION TYPE CHECK ALL THAT APPLY

- | | | |
|--|---|--|
| <input type="checkbox"/> Emergency Permit | <input type="checkbox"/> Tree Permit | <input type="checkbox"/> Plot Plan |
| <input type="checkbox"/> Zoning Clearance | <input type="checkbox"/> Site Plan | <input checked="" type="checkbox"/> Minor Use Permit |
| <input type="checkbox"/> Conditional Use Permit/Development Plan | | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Surface Mining/Reclamation Plan | <input type="checkbox"/> Curb, Gutter & Sidewalk Waiver | |
| <input type="checkbox"/> Other | <input type="checkbox"/> Modification to approved land use permit | |

DEC 2004-00157

APPLICANT INFORMATION Check box for contact person assigned to this project

☐ Landowner Name Allen + JANICE SHERFIELD Daytime Phone 805-473-9378
Mailing Address 695 MEADOW OAK DRIVE Zip 93420
Email Address: sherfieldj@msn.com

☐ Applicant Name Allen + JANICE SHERFIELD Daytime Phone 805-473-9378
Mailing Address 695 Meadow Oak Drive Zip 93420
Email Address: _____

☐ Agent Name _____ Daytime Phone _____
Mailing Address _____ Zip _____
Email Address: _____

PROPERTY INFORMATION

Total Size of Site: 4.57 AC. Assessor Parcel Number(s): 075-351-042
Legal Description: Lot 5 Tract 2221 County of SLO State of California
Address of the project (if known): 695 MEADOW OAK DRIVE
Directions to the site - describe first with name of road providing primary access to the site, then nearest roads, landmarks, etc.: Hollyon and Meadow Oak Drive

Describe current uses, existing structures, and other improvements and vegetation on the property:

Single Residence w/decorative landscaping
family

PROPOSED PROJECT

Describe the proposed project (inc. sq. ft. of all buildings): slip, pool house and
guest house Secondary dwelling

LEGAL DECLARATION

I, the owner of record of this property have completed this form accurately and declare that all statement here are true. I do hereby grant official representatives of the county authorization to inspect the subject property.

Property owner signature Janice Sherfield Date 1/20/05

FOR STAFF USE ONLY

Reason for Land Use Permit: Parcel size is 4.57 Acres would like an
1190 SF secondary dwelling 5 RSC/RR TR 2221

4



SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING

VICTOR HOLANDA, AICP
DIRECTOR

THIS IS A NEW PROJECT REFERRAL

JAN 26 2005

DATE:
FROM
FROM

1/25/05
PW
South Co. Team
(Please direct response to the above)

Sherfield
DRC 2004-00151
Project Name and Number

Development Review Section (Phone: 788-2009) *OR ASK THE SWITCH-BOARD FOR THE PLANNER

PROJECT DESCRIPTION: MUP -> Secondary dwellings. 4.57 acres. 1190 sq. ft. bldg. Located off Meadow Oak Drive, Arroyo Grande. APN: 075-351-042

Return this letter with your comments attached no later than: 2/9/05

- PART I** IS THE ATTACHED INFORMATION ADEQUATE FOR YOU TO DO YOUR REVIEW?
- ☒ YES (Please go on to Part II)
☐ NO (Call me ASAP to discuss what else you need. We have only 30 days in which we must accept the project as complete or request additional information.)
- PART II** ARE THERE SIGNIFICANT CONCERNS, PROBLEMS OR IMPACTS IN YOUR AREA OF REVIEW?
- ☒ NO (Please go on to Part III)
☐ YES (Please describe impacts, along with recommended mitigation measures to reduce the impacts to less-than-significant levels, and attach to this letter.)
- PART III** INDICATE YOUR RECOMMENDATION FOR FINAL ACTION. Please attach any conditions of approval you recommend to be incorporated into the project's approval, or state reasons for recommending denial. IF YOU HAVE "NO COMMENT," PLEASE INDICATE OR CALL.

RECOMMEND APPROVAL - NO CONCERNS

04 FEB 2005 Date
Goodwin Name
5252 Phone



CDF/San Luis Obispo County
Fire Department

635 N. Santa Rosa • San Luis Obispo • California, 93405

March 10, 2005

RECEIVED

MAR 11 2005

County of San Luis Obispo
Department of Planning/Building
County Government Center
San Luis Obispo, CA 93408

PLANNING & BUILDING

Dear South County Team,

MINOR USE PLAN

Name: Sherfield Project Number: DRC2004-00151

The Department has reviewed the minor use plans submitted for the proposed secondary residence project located at 695 Meadow Oak Dr., Arroyo Grande. The property is located within high fire hazard severity area, and will require a minimum 10-12 minute response time from the nearest County Fire Station.

The owner of the project shall meet the minimum fire and life safety requirements of the California Fire Code (1998 edition) with amendments. This fire safety plan shall remain on the project site until final inspection. The following standards are required:

BUILDING SETBACKS

- All parcels one acre and larger shall provide a minimum 30-foot setback from all property lines.

ROOF COVERINGS

- All new structures within high fire severity zones shall have a minimum of at least a class 'B' roof covering.

WATER STORAGE TANK

- A minimum of 2,500 gallons of water in storage shall be required.
- Emergency water tanks shall have a:
 1. automatic fill,
 2. sight gage,
 3. venting system,
 4. minimum 4-inch plumbing schedule 40 PVC or iron pipe.
- The system shall gravity drain to **residential fire connection**.

WATER SUPPLY CONNECTION

- One residential fire connection shall be required.
- The connection shall be:
 1. on the driveway approach to the residence,
 2. not less than 50 feet, or exceed 150 feet from the residence,
 3. within 8 feet of driveway,
 4. two feet above grade,
 5. brass with 2½ inch National Standard male hose thread and cap,
 6. identified by a blue reflector,
 7. 8 feet from flammable vegetation.
- The Chief shall approve other uses not identified.

ROADS STANDARDS

- Access roads provide vehicular access to more than one lot of record or to one lot of record with more than four dwelling units.

CONSERVATION IS WISE-KEEP CALIFORNIA GREEN AND GOLDEN

PLEASE REMEMBER TO CONSERVE ENERGY. FOR TIPS AND INFORMATION, VISIT "FLEX YOUR POWER" AT WWW.CA.GOV.

- Access road widths shall be a minimum of 18 feet.
- Access roads shall have an unobstructed vertical clearance of not less than 13' 6".
- 1. Access roads shall be named and signed.
- Road naming and signing shall occur prior to building final.
- Road name and sign information is available by phoning 781-5199.

DRIVEWAY STANDARDS

- The driveway width shall be 16 feet,
- A driveway exceeding 300 feet shall provide turnaround within 50 feet of the residence.
 1. Turnarounds shall be a minimum 40-foot radius or a hammerhead/T 60 feet long.

ACCESS ROAD AND DRIVEWAY SURFACES

- Access roads and driveways surfaces shall be:
 1. All weather surfaced to a maximum grade of less than 12%.
 2. Asphalt or concrete with a non-skid finish for any grade exceeding 12% to a maximum grade of 16%.
 3. Meet a load capacity of 20 tons

ADDRESSING

- Legible address numbers shall be placed on all residences.
- Each residence shall be assigned a separate address.
- Legible address numbers shall be located at the driveway entrance.

VEGETATION CLEARANCE

To provide safety and defensible space the following shall be required:

- To each side of roads and driveways a 10-foot fuel-break shall be provided.
- Maintain around all structures a 30-foot firebreak.
- 1. This does not apply to landscaped areas and plants.
- Remove any part of a tree that is within 10 feet of a chimney outlet.
- Maintain any tree adjacent to or overhanging any building free of deadwood.
- Maintain the roof of any structure free of leaves, needles or other dead vegetative growth.

FINAL INSPECTION

- The project will require final inspection. **Please allow five (5) working days for final inspection.** When the safety requirements have been completed, **call Fire Prevention at (805) 543-4244, extension 2220**, to arrange for a final inspection. Currently Southern San Luis Obispo County inspections occur on Tuesdays and North County inspections occur on Thursdays.

Further information may be obtained from our website located at www.cdfslo.org ~ Planning and Engineering section. If we can provide additional information or assistance, please call (805) 543-4244.

Sincerely,



Gilbert R. Portillo

Fire Inspector

C:Mr. Allen Sherfield, owner



SF
 SAN LUIS OBISPO COUNTY
 DEPARTMENT OF PLANNING AND BUILDING

RECEIVED
 VICTORIO M. MORALES, AICP
 DIRECTOR

JAN 27 2005

THIS IS A NEW PROJECT REFERRAL

CITY OF ARROYO GRANDE
 COMMUNITY DEVELOPMENT

Sherfield

DRC2004-00151

Project Name and Number

DATE:

1/25/05

TO:

City of A.G.

FROM:

South Co. Team
 (Please direct response to the above)

Development Review Section (Phone:

788-2009)

*OR ASK THE SWITCH-
 BOARD FOR THE PLANNER

PROJECT DESCRIPTION:

MUP -> Secondary dwellings. 4.57
 acres. 1190 sq. ft. bldg. Located off Meadow
 Oak Drive, Arroyo Grande. APN: 075-351-042

Return this letter with your comments attached no later than:

2/9/05

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(Please go on to Part II)

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(Call me ASAP to discuss what else you need. We have only 30 days in which we must accept the project as complete or request additional information.)

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☒ NO

(Please go on to Part III)

☐ YES

(Please describe impacts, along with recommended mitigation measures to reduce the impacts to less-than-significant levels, and attach to this letter.)

PART III

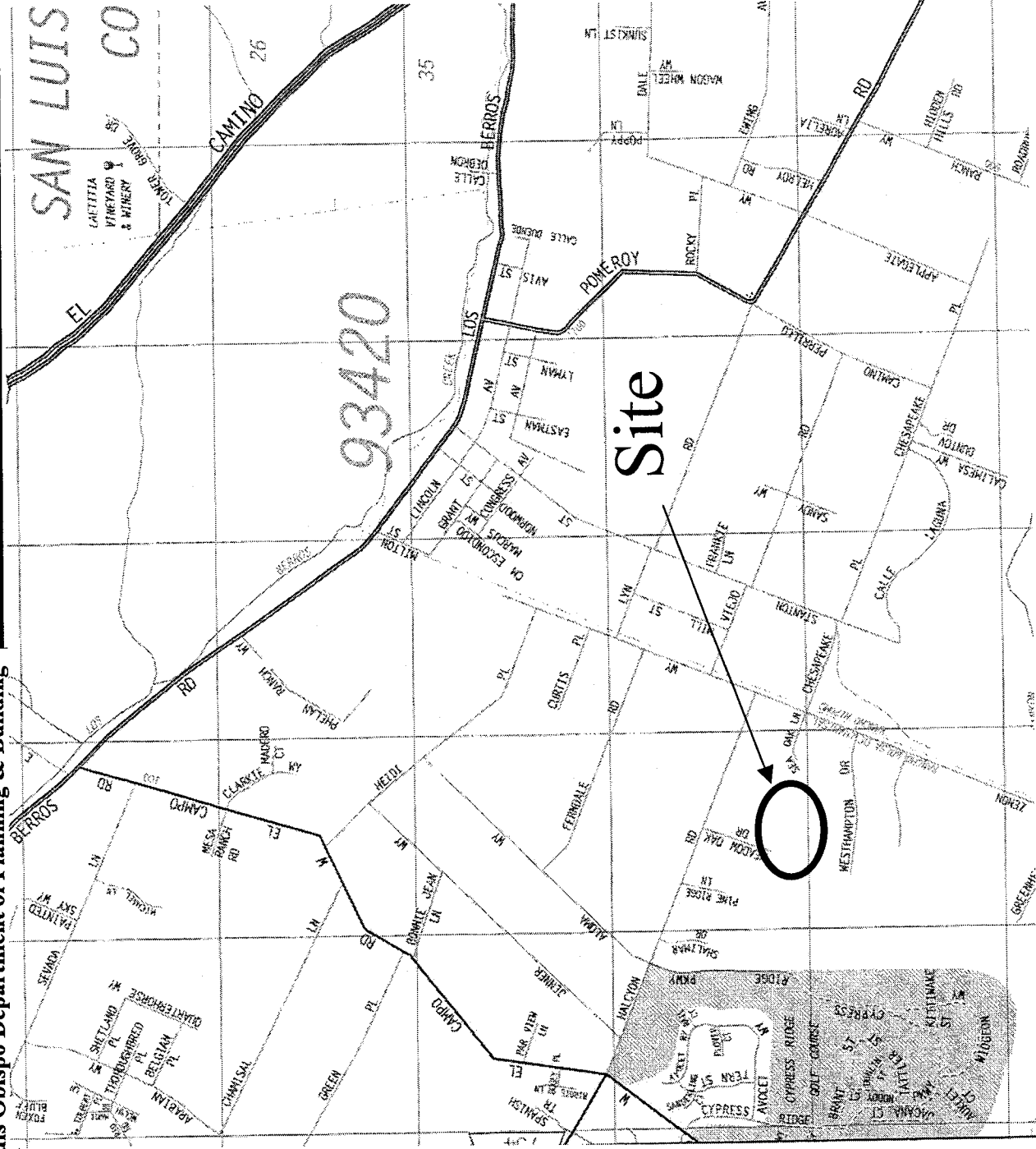
INDICATE YOUR RECOMMENDATION FOR FINAL ACTION. Please attach any conditions of approval you recommend to be incorporated into the project's approval, or state reasons for recommending denial. IF YOU HAVE "NO COMMENT," PLEASE INDICATE OR CALL.

No comment on secondary dwelling

January 28, 2005
 Date

Rob Strong, AICP
 Name
 Director of Comm. Dev.
 City of Arroyo Grande

4735420
 Phone

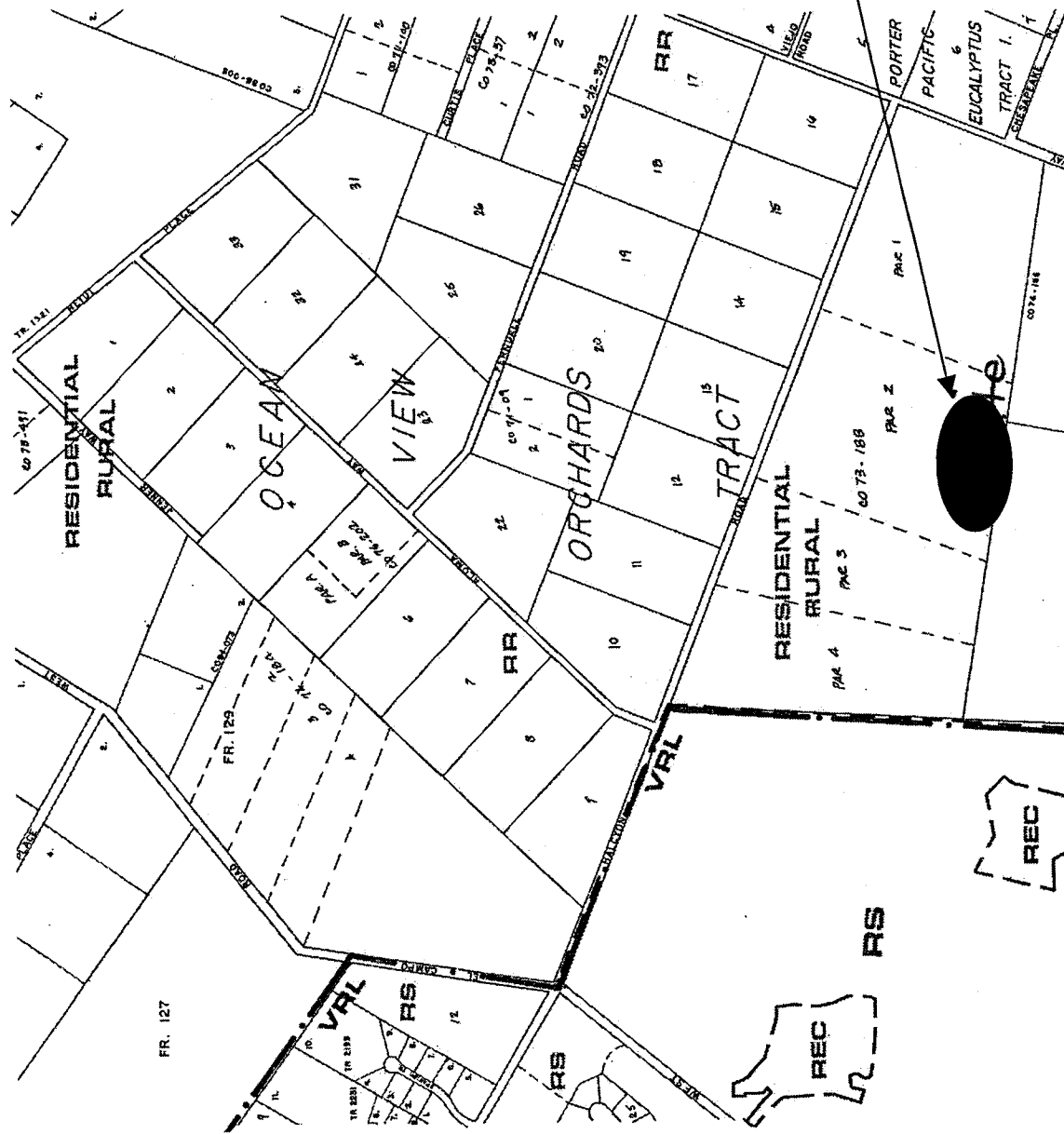


Exhibit

VICINITY MAP

Project Minor Use Permit

Sherfield
DRC 2004-00151

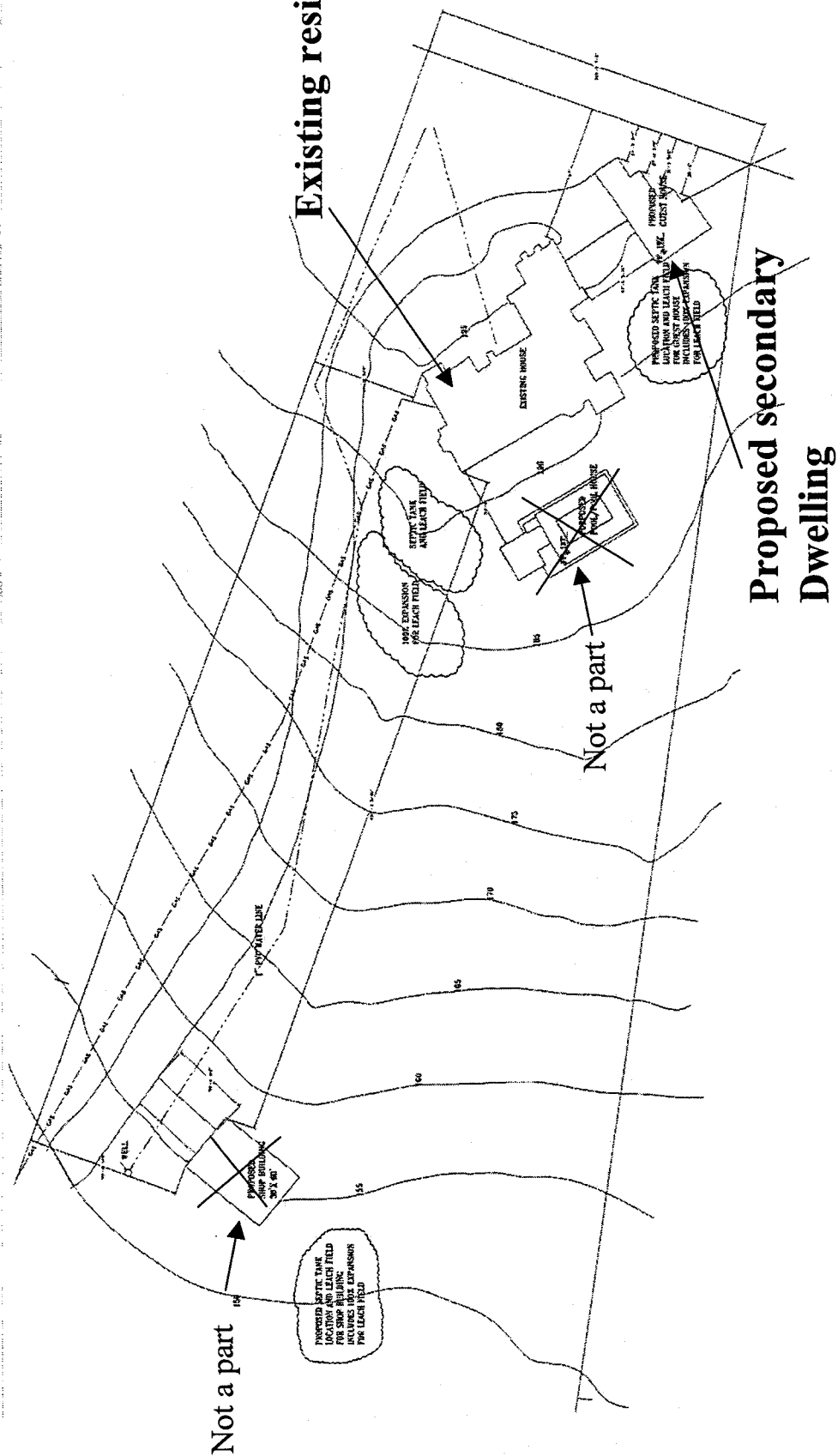


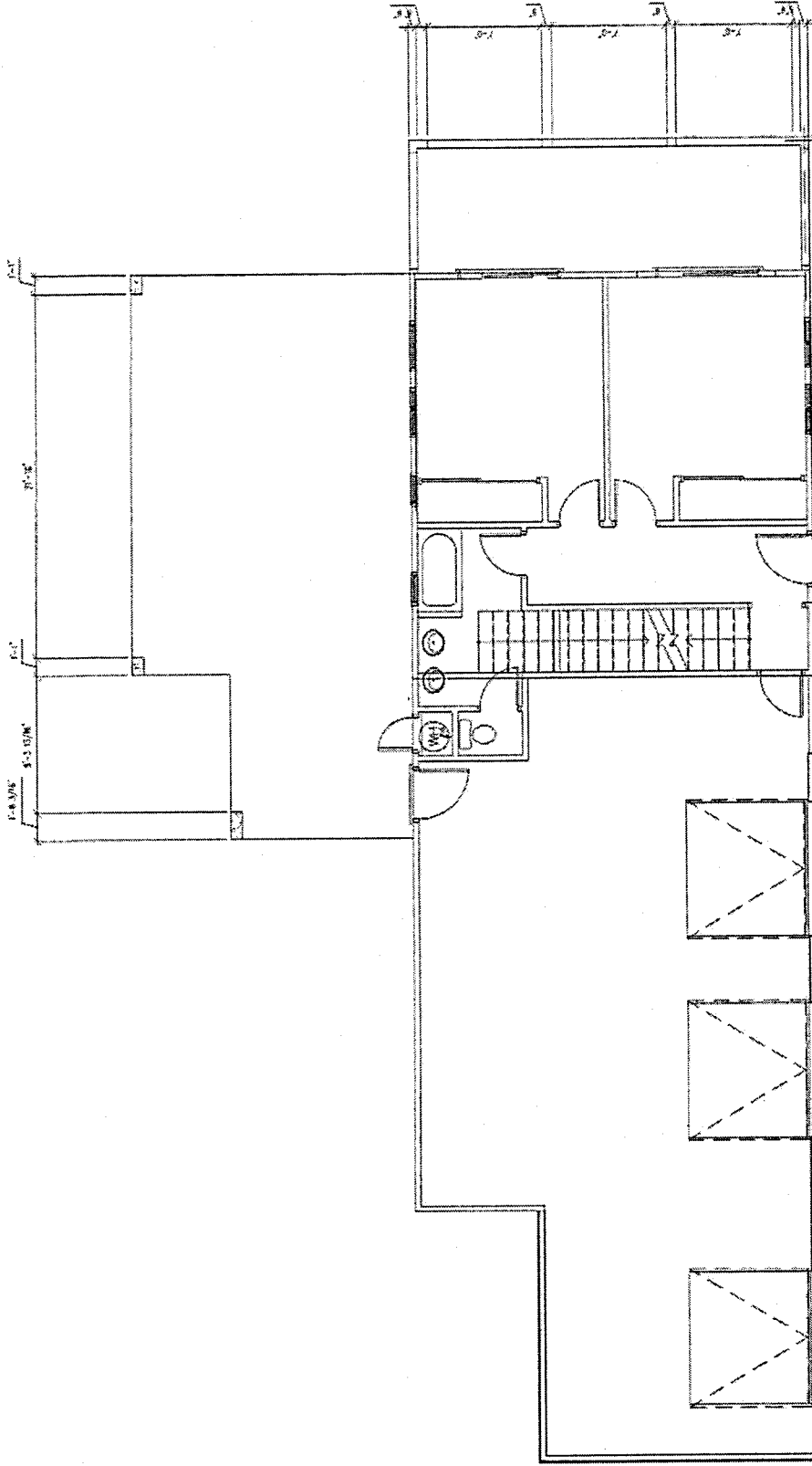
Site



Exhibit
Land Use Category Map

Project
Sherfield Minor Use Permit
DRC 2004-00151





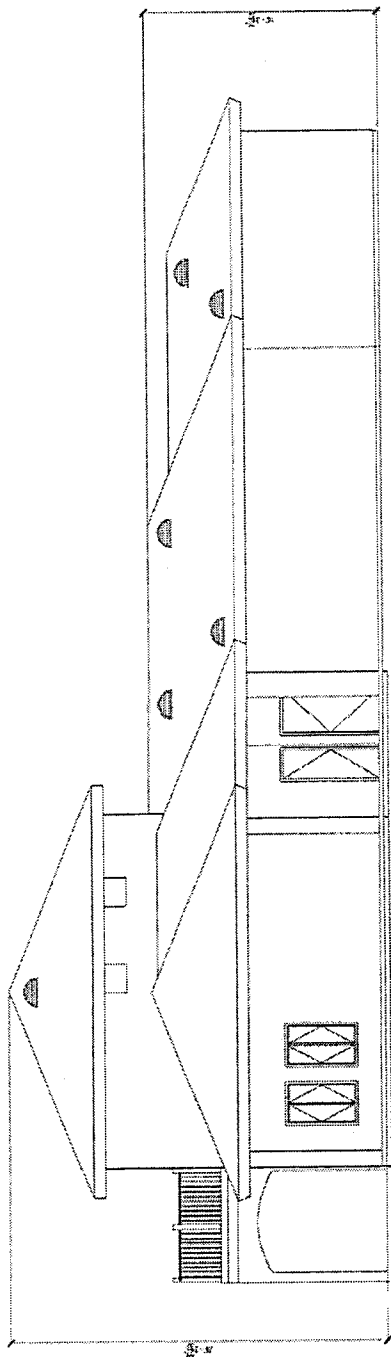
Exhibit

Lower Floor Plan

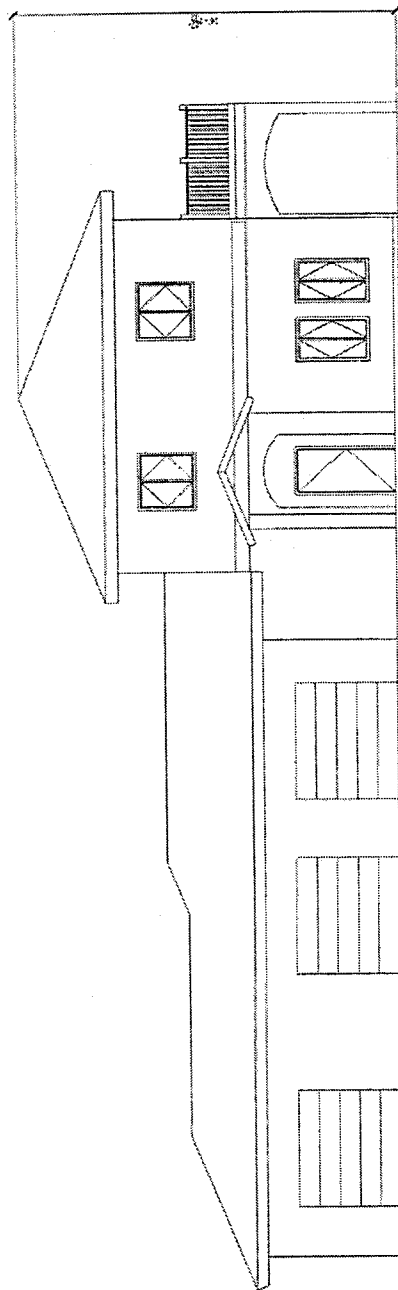


Project Sherfield Minor Use Permit

DRC 2004-00151



REAR ELEVATION
SHEPHERD MINOR



FRONT ELEVATION
SHEPHERD MINOR



Exhibit
Front and Rear Elevations

Project
Sherfield Minor Use Permit
DRC 2004-00151